

# UNITED STATES SERVICE ACADEMY CHECKLIST

To be considered for a nomination to one of the United States Service Academies by U.S. Representative Brad Wenstrup, your packet must be received by the Cincinnati District Office by September 13<sup>th</sup>. Your completed file must contain the following:

1. **Completed Application Form**
2. **High School Transcript** – Your transcript must include all course work, GPA, and class rank.
3. **Standardized Test Scores** – Please provide scores from the ACT or SAT, or both.
4. **High School Recommendation** – Please provide a letter of recommendation written by your Guidance Counselor or High School Principal.
5. **Letters of Recommendation** – Please provide 2 additional letters of recommendation (not more than 5):
  1. High School teacher
  2. An individual (non-relative) who is aware of your abilities and desire to attend an academy
6. **Community & School Activity List** – Please list all school, athletic, and community activities and other significant accomplishments/awards.
7. **Essay** – Please provide an essay (300 words or less) outlining why you want to attend a United States Service Academy.
8. **Interview** – All applicants will be required to attend an interview session conducted by our Academy Panel. Dates, times, and locations will be determined at a later date.
9. **Photograph** – Please provide a current photograph.
10. **Deadline** – Send the above information by **September 13th**.

The nomination materials referenced above are SEPARATE AND DISTINCT from the application materials you must provide directly to the academies.

Please make sure to also begin your pre-candidate file with each academy to which you plan to make application.

If you have any questions, please call Teresa Lewis at (513) 605-1380.